

Safeguarding Training Policy

Plymouth Vineyard Church is committed to creating and maintaining a safe and positive environment and accepts our responsibility to safeguard the welfare of all adults in accordance with the Care Act 2014.

This policy demonstrates our commitment to safeguarding children and adults by outlining the safeguarding training requirements for all staff and volunteers who work with children or adults at risk.

What does the guidance say?

Keeping Children Safe in Education (19th Sept 2018) states that: "All staff members should receive appropriate child protection training which is regularly updated" as well as "safeguarding and child protection updates (for example, via email, e-bulletins and staff meetings), as required, but at least annually". The implementation of the policy below aims to provide this for all relevant team members.

Induction

When a new volunteer joins the crèche, children or youth team the ministry leader should contact the recruiter (currently Graham Mann-Smith), the induction process includes the following steps:

- If the volunteer role is eligible the recruiter will make arrangements to check the volunteers existing DBS check using the government update service OR apply for a new DBS check.
- The new team member will be given access to the safeguarding children policy and asked to sign a record when they have read and understood.

'In house' training

In house safeguarding children and adults will be facilitated by the Designated Safeguarding Officer and Overseeing Trustee every three years. All those who work with children or adults at risk will be invited to attend.

Accredited Level 2 training

In addition to 'in house' training children's pastors, and relevant ministry leaders will be required to complete an accredited level 2 e-learning module provided by an external agency every three years.

Many volunteers will undertake regular safeguarding training organised by other agencies as part of their other work. Presentation of an existing safeguarding training certificate dated within the previous three years will be sufficient evidence of competence.

Designated Safeguarding Lead Training

Keeping Children Safe in Education (2018) states that the Designated Safeguarding Officer and any deputies should undertake training "which should be updated every two years" (page 16). It also states that they should update their skills and knowledge at regular intervals, but at least annually, to keep up with any developments relevant to their role.

Plymouth Vineyard are committed to funding refresher training for the Designated Safeguarding Officer (DSO) and the Overseeing Trustee every 2 years.

Recording training

Records of DBS checks, signatures for reading the policies and other records concerning training renewals will be stored securely on OwnCloud. Access to these files will be restricted to the DSO, Overseeing Trustee, Recruiter and Lead Pastor.

Designated Safeguarding Officer (DSO)

Name: Alex Cooper

Email: alex.cooper@plymouthvineyard.org.uk

Phone: 07578668859

Overseeing Trustee

Name: Dawn Tucker

Email: dawnutku@yahoo.co.uk

Phone: 07341811844

Recruiter

Name: Graham Mann-Smith

Email: graham.ms@plymouthvineyard.org.uk

Phone: 07975922537

This policy will be reviewed on a yearly basis. All trustees and leaders will read this document and all children's pastors will also be expected to read this policy.

Date of policy: February 2021

Date of review: February 2022

SDO Signed: Alex Cooper

Date: 11/02/21

Lead pastor Signed: Arthur Goode

Date: 11/02/21

Overseeing Trustee

Signed:



D Tucker

Date: 11/02/21